**Sprint Retrospective Meeting Minutes**

Project: Library Website

Attendees: (1) Gremillion, Stephanie (2) Jaime, Joshua (3) Mead, Andrew

(4) Navarro, Josejavier (5) Pittman, Douglas

Date: 12/2/22

Start time: 9:30 PM

End time: 10:00 PM

What went wrong?

* Did we do a good job estimating our team's velocity?
  + We missed 3 user stories worth 16 points, but every developer achieved at least one user story and at least 5 points. Our velocity went from 71 to 55 points.
* Did we do a good job estimating the points (time required) for each user story?
  + We improved story point estimation, but it could be further refined based on the time and effort needed to finish each user story as per developer experience.
* Did each team member work as scheduled?
  + Yes, we all worked as scheduled and only missed three user stories.

What went right?

* We maintained full attendance for meetings, made good progress on the project, and had an open line of communication between the Development Team.

How to address the issues in the next sprint?

* How to improve the process?
  + We could further improve story point estimation to help with sprint planning.
* How to improve the product?
  + We have 4 user stories in the backlog that would improve the website:
* User Story 44: Enable librarian to disable user account borrow feature
* User Story 60: CSS needs to have tailored options for smaller screens
* User Story 37: Allow users to save and remove books from a personal

reading list

* User Story 61: Website CSS needs a central theme